

<b>Sl.No</b>	<b>Examination Centres &amp; Centre Code</b>	<b>Address to which the applications should be sent</b>
<b>1</b>	<b>2</b>	<b>3</b>
1.	Allahabad(3003) Lucknow (3010) Patna (3206)	Regional Director(CR), Staff Selection Commission, 21-23 Lowther Road, Allahabad, Uttar Pradesh-211002
2.	Kolkata(4410), Port Blair(4802), Gangtok(4001), Bhubaneshwar(4604), Ranchi(4205)	Regional Director (ER), Staff Selection Commission, Nizam Palace,1 <sup>st</sup> MSO Building, (8 <sup>th</sup> Floor), 234/4. Acharya Jagadish Chandra Bose Road), Kolkata, West Bengal-700020
3.	Bengaluru(9001), Kochi(9204) Thiruvananthapuram(9211)	Regional Director(KKR), Staff Selection Commission, 1 <sup>st</sup> Floor, "E" Wing, Kendriya Sadan, Koramangala, Bangalore, Karnataka-560034
4.	Delhi(2201), Jaipur (2405), Dehradun(2002)	Regional Director (NR), Staff Selection Commission, Block No. 12, CGO Complex, Lodhi Road, New Delhi-110504
5.	Guwahati (Dispur)(5105)	Regional Director(NER), Staff Selection Commission, Housefed Complex, West End Block, Last Gate ,Beltola Basistha Road, Dispur Guwahati, Assam-781006
6.	Hyderabad(8002), Chennai(8201), Vijayawada(8008)	Regional Director (SR), Staff Selection Commission, EVK Sampath Building, 2 <sup>nd</sup> Floor, College Road, Chennai, Tamil Nadu-600006
7.	Mumbai(7204), Panaji(7801), Ahmedabad(7001)	Regional Director (WR), Staff Selection Commission, 1 <sup>st</sup> Floor, South Wing, Pratishtha Bhawan, 101 M.K. Road, Mumbai, Maharashtra-400020
8.	Raipur(6204), Bhopal(6001)	Dy. Director (MPR), Staff Selection Commission, J-5 Anupam Nagar, Raipur, Chhatisgarh-492001
9.	Chandigarh(1601), Jammu(1004) Srinagar(J&K)(1007),	Dy. Director (NWR), Staff Selection Commission, Block No. 3, Gr. Floor, Kendriya Sadan, Sector-9, Chandigarh-167017

**NOTE I:** No change of Centre of Examination will generally be allowed. Hence, the candidates should select the centres carefully and indicate the same correctly in their applications. The Commission considers only applications supported by documentary evidence from those serving in Armed Forces or Central Armed Police Forces for change of centre, if they are posted out due to operational reasons.

**NOTE II:** The Commission reserves the right to cancel any Centre and ask the candidates of that centre to appear from another centre. Commission also reserves the right to divert candidates of any centre to some other Centre to take the examination.

#### 11. SCHEME OF EXAMINATION:

The examination will consist of two papers which will be held on 15.06.2017. Detail of these papers will be as follows:-

Date of Exam	Part	Mode of Paper	Subject	Number of Questions/ Marks	Total Duration / Timing for General candidates
15-6-2017 (Sunday)	Paper- I (Objective Type)	Computer Based Mode	(i)General Hindi (ii) General English	100/100 mark  100/100 mark	2 Hours (2 hours and 40 minutes for VH/ OH (afflicted by Cerebral Palsy and locomotor disability wherein the dominant writing extremity is affected to the extent of slowing down the performance of the candidate candidates)
	Paper- II (Conventional Type)	Descriptive	Translation & Essay	200 marks	2 Hours (2 hours and 40 minutes for VH/ OH (afflicted by Cerebral Palsy and locomotor disability wherein the dominant writing extremity is affected to the extent of slowing down the performance of the candidate candidates)

Paper-I will consist of Objective Type- Multiple choice questions only. Paper-II shall be evaluated in respect of only those candidates, who attain the minimum qualifying standard in Paper-I or part thereof as may be fixed at the discretion of the Commission.

There will be negative marking of 0.25 marks for each wrong answer in Paper-I. Candidates are, therefore, advised to keep this in mind while answering the questions.

The Commission may at its discretion, fix qualifying marks in Paper-II.

Canvassing in any form will disqualify the candidates.

Indicative Syllabus for Computer Based Mode Examination:

Paper-I:

- a) General Hindi : 100 marks (Objective type)- 100 Questions  
b) General English : 100 marks (Objective type)- 100 Questions

The questions will be designed to test the candidates' understanding of the languages and literature, correct use of words, phrases and idioms and ability to write the languages correctly, precisely and effectively. The questions will be of degree level.

Paper-II:

Translation and Essay: 200 Marks (Conventional Type)

The paper will contain two passages for translation-one passage for translation from Hindi to English and one passage for translation from English to Hindi, and an Essay each in Hindi and English, to test the candidates' translation skills and their ability to write as well as comprehend the two languages correctly, precisely and effectively.

The level of the paper will be consistent with the educational qualifications prescribed.

12. Mode of selection:

Candidates will be shortlisted on the basis of their performance in Paper-I& Paper-II of the examination only. Allocation of candidates will be made to User Departments depending upon their merit position and the option exercised by them.

Provided that SC, ST, OBC, and PH (PwD) candidates, who are selected on their own merit without relaxed standards, along with candidates belonging to other communities, will not be adjusted against the reserved share of vacancies. Such SC, ST, OBC, and PH (PwD) candidates will be accommodated against the general/unreserved vacancies as per their position in the overall Merit List. The reserved vacancies will be filled up separately from amongst the eligible SCs, STs, OBCs, and PH (PwD) candidates which will, thus, comprise of SC, ST, OBC, and PH candidates who are lower in merit than the last general candidate on merit list of unreserved category but otherwise found suitable for appointment even by relaxed standard.

An Ex-Serviceman or persons with disability (PwD) category candidate who qualifies on the basis of relaxed standards viz. age limit, experience or qualifications, permitted number of chances in examination, extended zone of consideration, etc. is to be counted against reserved vacancies and not against general vacancies subject to fitness of such candidate for selection. Such candidates may also be recommended at the relaxed standards to the extent the number of vacancies reserved for them, to make up for the deficiency in the reserved quota, irrespective of their rank in the order of merit. In so far as cases of Ex-Serviceman are concerned, deduction of the military service rendered from the age of Ex-Servicemen is permissible against the reserved or unreserved posts and such exemption cannot be termed as relaxed standards in regard to age

Success in the examination confers no right of appointment unless government is satisfied after such enquiry as may be considered necessary that the candidate is suitable in all respects of appointment to the service/post.

The candidates applying for the examination should ensure that they fulfil all the eligibility conditions for admission to the examination. Their admission at all the stages of examination will be purely provisional, subject to their satisfying the prescribed eligibility conditions. If, on verification, at any time, it is found that they do not fulfil any of the eligibility conditions, their candidature for the examination will be cancelled by the Commission.

Candidates, who are appointed on the basis of this examination, shall be on probation for a period of two years and during the period of probation, the candidates would be required to undergo such training or pass such examinations as prescribed by the Controlling Authority. On successful completion of the period of probation, the candidates shall, if considered fit for permanent appointment, be confirmed to their post by the Controlling Authority.

13. Admission to the Examination:

All candidates who apply in response to this advertisement by the closing date will be assigned Roll numbers which will be placed on the website of the concerned Regional Office about two weeks before the date of the examination. A candidate must write his/her Roll number along with his/her name, date of birth and name of the examination while addressing any communication to the concerned regional office of Commission. Communication from the candidate not furnishing these particulars shall not be entertained.

Admission Certificates (ACs) for the Examination indicating the time table and also venues of examination for each candidate will be placed on the website of the concerned Regional Office about two weeks before the date of examination. **It will not be sent by post.** If any candidate is unable to download his admission certificate for the examination one week before the date of examination, he/she must immediately contact the concerned regional/sub regional office(s) of the commission with details such as registration ID, transaction ID of SBI, copy of challan etc. for obtaining the admission certificates. Failure to do so will deprive him/her of any claim for consideration.

The photographs used by the candidates must be a recent, relaxed face and the picture should be in colour, against a light-coloured, preferably white, background. If flash is used then ensure that there should be no red-eye and, in case of glasses, the eyes should be visible. The face should not cover less than 80% of the entire photo. Photograph should be of JPG format and its size should be between 4kB to 20 kB.

It is compulsory to carry at least one original Photo ID such as Voter's ID, Adhar Card, Driving License, ID Cards issued by Government or other Offices where the candidates may be working. Candidates without such ID cards will not be allowed entry into the examination halls venues.

Candidates must bring 3 passport size photographs for affixing it in the Commission's copy of Admission Certificate in the presence of Invigilator, if required. Candidates not carrying photographs will not be allowed to appear in the examination. Candidate are advised to keep 10 copies of the same photograph, which was uploaded/affixed in the application form, with them till the completion of entire examination process.

Applications with illegible/ blurred photograph and/ or signature will be rejected.

14. Resolution of Tie cases:

In case where more than one candidate secure the equal aggregates marks, tie will be resolved by applying the following methods one after another:-

- i) Total marks in Paper-I.
- ii) Total marks in Paper-II.
- (ii) Date of birth, with older candidates placed higher.
- (iii) Alphabetical order in the first names of the candidates appear.

15. Preference

(A) A candidate is required to indicate in his/her Application Form, name of Post for which he/she would like to be considered for final allotment in order of preferences in case he/she is recommended by the Staff Selection Commission. Allocation of Posts to the selected candidates will be made strictly keeping in view their position in the merit list and the order of preference,