

**Advertisement No.11(Dec)/2016**  
**MAHARASHTRA STATE POWER GENERATION COMPANY LIMITED**  
**INVITES APPLICATIONS FOR THE POST OF GENERAL MANAGER (F&A) ON THE**  
**ESTABLISHMENT OF IT'S SUBSIDIARY COMPANY**  
**MAHAGENCO ASH MANAGEMENT SERVICES LTD**

Post Code	Name of the Post	OPEN
FA01	General Manager (F&A)	01

**QUALIFICATION & EXPERIENCE as on 21-December-2016:**

Name of the Post & Pay Scale	Qualification	Experience
General Manager (F&A)  Rs. 40790-1790-83750	CA / ICWA final passed	10 years Post Qualification relevant experience in Finance / Accounts / Audit out of which 3 years should be in a post of responsibility i.e. Senior Manager (F&A) equivalent and above.  <b>Note:</b>  Equivalency of outside candidates will be compared / decided on the basis of gross emoluments drawn and job responsibilities.

**UPPER AGE LIMIT AS ON 21-December-2016:**

Name of Post	Upper Age Limit (Years)
General Manager (F&A)	48

**Note:**

- For **post code FA01**, Upper age limit for departmental employees working in MAHAGENCO is upto age of 57 yrs.
- Date of birth as per SSC/School leaving certificate and age as on **21.12.2016** should be mentioned.
- For Age, Education and Experience as on 21-December-2016 will be considered.

**Last date of Submission of application is 21-December-2016**

### **Fees Applicable**

<b>Post Code</b>	<b>Name of Post</b>	<b>Amount</b>
FA01	General Manager (F&A)	800/-

**Note:-**

1. Applications without appropriate payment of fees as prescribed will be rejected.
2. Candidates shall furnish Pay order / Demand Draft of the value of Rs.800/- should be payable to the **“MAHARASHTRA STATE POWER GENERATION COMPANY LIMITED”** drawn on any Nationalized Bank payable at **“Mumbai”**.
3. The candidate should write his Full Name on the backside of the Demand Draft. Fees in the form of Postal Order/Money Order/Cash will **not** be accepted.
4. Fees once paid will not be refunded in any circumstance, nor will it be held in reserve for any further recruitment

### **How to Apply :-**

1. **Candidates are required to have a valid personal email ID / Mobile no.** It should be kept active during this recruitment process. **Under no circumstances, he/she should share/ mention email ID/ Mobile no. of any other person.**  
In case, candidate does not have a valid personal email ID, he/she should create his/ her new email ID before applying.  
If message or email regarding Recruitment process is NOT received by candidates due to any reason, MAHAGENCO is NOT responsible in such cases.
2. The name of the candidate, his / her father / husband name, caste, etc. should be spelt correctly in the application form as it appears in the certificates, mark sheets.
3. Candidates should send duly filled application form with a recent passport size photograph affixed thereon along with self attested copies of certificates in support of Qualification, Experience, Age etc. & Pay order / Demand Draft.  
**To Chief General Manager (HR), Maharashtra State Power Generation Co. Ltd., ‘Prakashgad’, Plot No. G-9, 2nd floor, Station Road, Bandra (East), Mumbai - 400 051 so as to reach on or before 21/12/2016.**  
Post Code and Post applied for must be clearly written on the envelope, while forwarding application and attested copies of supporting document.

**Note:**

1. Application which is incomplete in any respect such as without photograph and signature / unsuccessful fee payment will **not** be considered as valid.
2. Female candidates who have change first / middle / last name post marriage must take special note of this. Kindly attach copy of marriage certificate and / or Gazette certificate of name change.
3. If there is any change in first / middle / last name in any of the certificates / supporting documents submitted by the candidate, kindly attach copy of Affidavit notarized on Rs.100 Stamp Paper / Gazette certificate of name change.

### **Important Conditions about Selection Process**

1. The selection process will be tentatively conducted in the month of January -2016.
2. Selection process will consist of in basket exercise, group discussion, case study, problem solving, Presentation (Assessment Centre), etc. followed by Personal Interview.
3. Candidate will have to appear for Assessment Centre at Examination Centre at his / her own cost & risk and MAHAGENCO will not be responsible for any injury or losses, etc. of any nature.
4. Taking into consideration the performance in the Assessment Centre and Personal Interview the select list will be prepared.

5. The list of candidates called for selection process / Personal interview and selected for the posts advertised will be published on the Company's website i.e. [www.mahagenco.in](http://www.mahagenco.in) form time to time.
6. The recruitment in MAHAGENCO is done strictly as per merit in a systematic way giving weightage to Selection process.

**GENERAL CONDITIONS:-**

1. These advertisement is published subject to the provisions of Maharashtra Civil Services (Declaration of small family) rules, 2005, prescribing declaration of the small family is one of the essential conditions of eligibility.
2. Pre-requisites are minimum and mere possession of the same does not entitle the candidate to be called for Personal Interview. The candidate will be shortlisted commensurate with the number of post and prevailing regulations of the company.
3. Failing to submit necessary documents along with application form the candidate will be disqualified.
4. **Candidate must produce following Certificate showing knowledge of Marathi:**  
Certificate of Secondary School Certificate Examination Board or recognized University showing passing of Secondary / School certificate Examination or Matric or Higher Examination of University with Marathi Language.

**OR**

- Certificate stating the candidate can read, write and speak Marathi Language fluently issued by Professor of Marathi Language of College / Institute affiliate to recognized University and countersigned by Principal of the said College / Institute. (Performa enclosed)
5. The candidate should ensure that he/she fulfills the eligibility criteria regarding educational qualification, age, experience, etc. & the particulars furnished in the application form are correct in all respect.
  6. Any false / incorrect information furnished by the candidate if detected at any stage of recruitment process, his/her candidature will **not** be considered.
  7. If the candidate knowingly or willfully furnishes incorrect or false particulars or suppresses material information, he/she will be disqualified and if appointed, shall be liable for dismissal from the Company's service without any notice or assigning any reasons whatsoever.
  8. Any request for change of address and enclosing supporting documents later on will not be Entertained.
  9. Date of birth as per Secondary School Certificate (SSC/CBSC/ICSE) and age as on date 21-December-2016 should be mentioned.
  10. The record with regard to this selection process will be maintained for three months from the date of declaration of result of this advertisement.
  11. Candidates should send duly filled application form with a recent passport size photograph affixed thereon along with self attested copies of certificates in support of Qualification, Experience, Age etc. & **Pay order / Demand Draft.**

**To Chief General Manager (HR), Maharashtra State Power Generation Co. Ltd., 'Prakashgad', Plot No. G-9, 2nd floor, Station Road, Bandra (East), Mumbai - 400 051 so as to reach on or before 21/12/2016.**

- Post Code and Post applied for must be clearly written on the envelope, while forwarding application and attested copies of supporting document.
12. Candidates are requested to retain a copy of dully filled application form & other testimonials with them.
  13. Incomplete applications and those not supported by self attested copies of certificates, Pay order / Demand Draft are liable to be summarily rejected.

14. Applications received after due date will not be entertained. The Company is not responsible for any postal delay.
15. The decision of the Company in all matters relating to recruitment shall be final and no individual correspondence will be entertained.
16. The Company reserves the right to modify or cancel the Advertisement / Selection process fully or partly on any grounds and such decision of the Company will not be notified or intimated to the candidates.
17. Any canvassing by or on behalf of the candidates or to bring political or other outside influence with regard to their selection / recruitment shall be considered as **DISQUALIFIED**.
18. Any legal proceedings in respect of any matter (s) or claims or dispute arising out of this recruitment and or out of this advertisement can be instituted only at Mumbai and Courts/Tribunals/Forums at Mumbai only shall have sole and exclusive jurisdiction to try any cause/dispute.

**Note:** Copies of Testimonials in support of age, qualifications, experience etc. may be furnished, wherever necessary.

**For Application Form Click Here**

**For Performa – Marathi Knowledge Click Here**

**Check List:-**

Self attested copies of following attached:

- |     |  |            |
|-----|--|------------|
| (a) | Secondary School Certificate (SSC/CBSC/ICSE) for Date of Birth     | <b>Y/N</b> |
| (b) | Degree/Provisional Degree in support of educational qualifications | <b>Y/N</b> |
| (c) | Post applied for is written on the envelope                        | <b>Y/N</b> |
| (d) | Signed the undertaking   | <b>Y/N</b> |
| (e) | Pasted recent photograph at appropriate place                      | <b>Y/N</b> |
| (f) | Certificate of post qualification experience                       | <b>Y/N</b> |
| (g) | Domicile certificate of Maharashtra state                          | <b>Y/N</b> |
| (h) | Marathi Performa Certificate                                       | <b>Y/N</b> |
| (i) | Demand Draft / Pay Order   | <b>Y/N</b> |